

Dear all, (25 partners - 12 BXL attendants) 13Jul07

We have to take advantage of the BXL work-meeting to collect documents and define, discuss and decide what are of each proposals

- 1) Editions (**EIREP** Natalie/Anatoli, **TEIPKIS** Raquel/Michael, **CoompEUtition** Alexander/Ferran)
 - 1.1.- the WP leaders and maybe tasks leaders
 - 1.2.- First financial picture (EUR and PM for partners and for WP approx selecting between one FC: 4, 6, 8 and 10.000 EUR/PM)
 - 1.3.- Places to the events (conference and workshops)
 - 1.4.- Main quantitative objectives (companies impacted, sectors, attendants, newsletters, cases studied, reports, etc)
 - 1.5.- List of main deliverables and outcomes
 - 1.6.- Responsible Partners of the edition (point by point)
 - 1.7.- Evaluators list and English native correctors
 - 1.8.- Main role of each partners:

Participant name:

Short description: Short (max. ten lines) , , ,

Special skills:

Main tasks attributed:

Collectively constitution: ,

Objectives to reach:

Works and tasks assigned: ,

Potential Complementarity: ,

Experience activities/projects/ programmes ,

Industrial/commercial exploitation or other benefits of the results

- 2) Form and templates (Ferran - please ASAP by email)

- List of Documents received by partners and needed.

- <18th we need

- 2.1. One-page description of the partners (description, projects and experience)

2.2. http://europa.eu.int/comm/budget/execution/legal_entities_fr.htm

2.3. http://europa.eu.int/comm/budget/execution/ftiers_fr.htm (stamped by the bank)

2.4. I certify that I have provided the information requested, completing the two forms downloaded from the Internet and providing the proof to accompany the two forms.

DATE: SIGNATURE:

- 2.5. Technology description

1. Curriculum vitae of the key staff involved that will actually be performing the work (Please include below references to the CVs you attached to this form)

2. Professional references and details of similar past projects (Additional information can be attached)

3. A statement of the average annual manpower and the number of managerial staff of the contractor in the last three years.

4. An indication of the proportion of the contract which the Contractor may intend to subcontract and further information on the subcontractor if already selected.

2.6.- Coordinators (consensual election)

Recommended for partners but required only for the coordinator:

References to previous experience in managing international consortia of relevant size

2.7. http://ecentres.net/Exclusion_form

- 3) Administration (¿?)

- Decision of how to prepare and post the proposal and which partners are the responsible

4) Work-meeting of 1st August
- Decision of the venue and host

BR,
Ferran

[consen FERRAN](#)
[Alexander.Neofitov](#)
[Ricardo.Gonçalves](#)
[cicom](#)
[Natalie.Neumann](#)
[mremes](#)
[mostafakamel](#)
[irini_ef](#)
[Steffi.Groth](#)
[Juan Mari](#)
RAQUEL

10_MEDIASOFT_Zlatko_Kope_SLOVENIA
11_LAKA_Aigars_LATVIA
12_IAT_Antonio_Sevilla_Andalucia
13_ISEA_Okina (Spain)
14_Univ_Camerino_Eleonora
15_EFPC_Michael_Glasgow
16_INNOVATION_TARGETING_IRC_Caroline
17_IBCC_Michael_ISRAEL_Chamber
18_ITTC_GENCAT_Raquel
19_Univ_HertFordShire_Sooda_GBR

20_SAITC_Margarita_Nikolova_BLG
21_eBSC_ANIMA_BLG
22_PPPConusltants_BLG

1_iCentres_Bulgaria_Alexander
2_MUFICATA_CONSEN_Barcelona_Ferran
3_ATI_TGZ-MV_Schwerin_Germany_Natalie
4_CICOM_Innovation_Antipolis_Francois_Gerard
5_ChamberCommerceIndustry_Romania_Anemari
6_Edinburgh_Chamber_Commerce_Roger
7_UNINOVA_RTDI_Lisbon_Ricardo
8_University_Lodsz_WSHE_Ewelina
9_EuroConsultants_Thessaloniki

Ferran,

PS: I need to collect your photos from the website to be provided to the GENCAT office in BXL to allow you to enter.